

GENERAL INSTRUCTIONS :

1. In case of change of name it will be considered on the basis of Marriage Certificate / Copy of the Gazette Notification / valid Notarized Affidavit for the same.
2. Renewal of Registration fee for Registration of graduates is fixed as Rs.50/-.
3. Registration fee for Registration of graduates is fixed as Rs.100/-.
4. Payment of Registration fee is to be made by online through Debit card or Credit card or Offline mode. In case of offline mode a Registered Graduates has to bring the printout of the pre payment challan downloaded from Registered Graduate Information System (RGIS) portal, which is to be submitted with cash of **Rs.50/- in case of Renewal of Registration and Rs. 100/- in case of fresh Registration** in the Accounts Section of the University Office **on or before 18.8.2021 between 11.30 a.m. to 4.00 p.m.** except recess hours on the working days.
5. Upload scanned copy of Self Attested Degree Certificate in JPG format not exceeding 2 MB.
6. Upload recent passport size colour photograph in JPG format not exceeding 2 MB
7. Upload scanned copy of your specimen signature in JPG format not exceeding 2 MB
8. A Graduate can register his/her name only in one faculty. The application shall be rejected if the applicant has applied for registration more than one Faculty of the Maharaja Sayajirao University of Baroda
9. The Graduate of other than The Maharaja Sayajirao University of Baroda shall be required to upload scanned original of any of the following documents by way of submitting evidence of having resided in the Maharaja Sayajirao University of Baroda area for not less than 180 days before the date of receipt of this application : upload document in jpg format and not exceeding 2 MB.
(i) Driving License (ii) Voter ID (iii) Electricity Bill (iv) Ration Card (v) Telephone Bill (vi) Passport (vii) Adhar Card (viii) Property Tax Receipt (ix) In case a person is residing on rental basis, he/ she shall be required to upload original **Rent Agreement / Leave and License Agreement on Notarized Affidavit of Rs. 300/- on non judicial stamp paper or the same has to be franking by the authorized bank for the same amount having effective date on or before 180 days from the date of application(x) Bank pass book having residential address details (xi) Such other documents as prescribed by the Government.**
10. The graduate of other than Maharaja Sayajirao University of Baroda has to upload scanned original self-declaration that his/her name has not been registered as a Graduate in any other statutory Indian University or recognized foreign University.
11. The existing registered graduate shall be required to renew his/her registration through online application mode **on or before 20.8.2021**. In case he/she fails to do so they shall be considered to be ceased from the enrollment in the Registered Graduate and his/her name shall not be included in the Electoral Roll of the Registered Graduate election to be held on 19.12.2021.
12. **The last date for submitting this Registered Graduates application online is 20.8.2021.**
13. The Graduate who have conferred their **degree after 18.12.2016 shall not be considered eligible for registration.**
14. The Post Graduate who have conferred their **degree after 18.12.2018 shall not be considered eligible for registration.**
15. No fees will be refundable for invalid applications.
16. The documents uploaded must be visible and readable otherwise his/her application for online registration for registered graduates will be rejected.

VADODARA
DATED : 1ST July, 2021


(DR.K.M. CHUDASAMA)
REGISTRAR (OFFG.)

THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA VADODARA



NOTIFICATION

No.ADM/Senate/ 172021 /1

Dated : 1st July, 2021

Sub : Inviting application for the Renewal of Registration from the Registered Graduates as per the provision of Statute 204 who are already enrolled as Registered Graduates at the time of last general election to the Senate held in January, 2017.

It is hereby notified for information to all the concerned that the Graduates of all the Faculties of The Maharaja Sayajirao University of Baroda shall be required to renew his/her registration who are already enrolled as Registered Graduates under the provision of Statutes 204 at the time of general election to the Senate held in January, 2017. Accordingly, all are required to renew his/her registration as per the provision of amended Statute 206 (**Please Refer Appendix-A**), for the purpose of holding general election to the Senate of the Registered Graduate Constituency under Section 18 (1) – Class II (A) (iv) of the Maharaja Sayajirao University of Baroda Act, which is scheduled to be held on **Sunday, 19th December, 2021**.

The desirous Graduates or Post-Graduates who seek to enroll as 'Registered Graduates' shall be required to fill in and submit online application form for registration at The Maharaja Sayajirao University of Baroda website: "www.msubaroda.ac.in" by making online payment of prescribed fees of **Rs.50/- for Renewal of Registration who are already enrolled as Registered Graduates at the time of last general election to the Senate held in January, 2017 and Rs.100/- for fresh Registration** to be paid either through online by Debit Card /Credit Card or Offline mode. In case of Offline mode, a Registered Graduate has to bring the print out of the pre payment challan downloaded from Registered Graduate Information System (RGIS) portal which is to be submitted with cash of **Rs.50/- for Renewal of Registration** of Registered Graduates and **Rs.100/- for fresh Registration** in the Accounts Section of the University Office on or before 18.8.2021 between 11.30 a.m. to 4.00 p.m. except recess hours on the working days. **The last date of submitting online application form for Registration of Graduates under Registered Graduates constituency is fixed as 20.8.2021.**

Only those names in the Electoral Roll of the Maharaja Sayajirao University of Baroda will be included whose application forms for registration shall be found valid and Electoral Roll shall be published for General Election of the Senate to be held on **Sunday, 19th December, 2021**.

The existing Registered Graduates or Post Graduates (including M.Phil and Ph.D.), if fails to renew his or her registration through online application on or before **20.8.2021** in such case he/she shall be considered to be **ceased** from enrollment and his/her name shall not be included in the Electoral Roll. The Electoral Roll thus prepared shall remain valid in case of need if any for holding Bye-Election as per provision of The Maharaja Sayajirao University of Baroda Act, 1949 as the case may be.

The Registered Graduate under S.204 (Copy enclosed) shall be mandatorily required to upload following documents on M.S. University website :

1. Upload his /her scanned self attested Degree certificate.
2. Upload recent passport size photograph and specimen signature.

(DR.K.M. CHUDASAMA)
REGISTRAR (OFFG.)

NOTE : All eligible who wish to Register themselves as Registered Graduates are requested to Register themselves well in advance to avoid the rush in last days of the Registration, as University Authority provide 49 days for the same. All are hereby informed that during the aforesaid Registration procedure University Authority will not be responsible for the technical error/ fault i.e. delay in payment due to payment gateway technical error, failed to register themselves due to any poor network connectivity, Payment not received in due time due to technical error etc.

STATUTE 206 :

The graduates or post graduate (including M.Phil and Ph.D.) enrolled under the provision of statute 204 and 205 as registered graduate shall have to get themselves renewed at the time of general elections to the Senate from the registered graduates constituency as per the provision of section 18 (1) –Class-II-(A) (iv). The University shall issue, 120 clear days before the date of election a notification to the registered graduates who are enrolled under Statute 204 and 205 requesting them to apply online or as per notified mode of the application decided by Registrar from time to time, during the time notified for renewal of enrollment as registered graduates in the University with prescribed fees, and on receipt of the application, the University will include their names in the electoral roll to be published for the next election provided applicant :

1. **Upload recent passport size photograph and specimen signature.**
2. **Upload scanned original of any of the following documents by way of evidence of his/her having resided in the University Area for not less than 180 days before the date of receipt of application :**
 - (i) Driving License (ii) Voter ID (iii) Electricity Bill (iv) Ration Card (v) Telephone Bill (vi) Passport (vii) Adhar Card (viii) Property Tax Receipt (ix) In case a person is residing on rental basis he/ she has to upload Rent Agreement / Leave and License Agreement on Notarized Affidavit of Rs. 300/- on non judicial stamp paper or the same has to be franking by the authorized bank for the same amount having effective date on or before 180 days from the date of application (x) Bank Pass Book having address details (xi) Such other documents as prescribed by the Government.

The graduates or Post graduate (including M.Phil and Ph.D.) registered under S.205 shall also upload scanned one of the above stated document along with his/her application by way of evidence of his/her having resided in the University Area for not less than 180 days before the date of receipt of application.

The registered graduates or Post graduate (including M.Phil and Ph.D.) who are already enrolled and who do not apply for renewal before the date specified in the notification issued to them will cease from the enrolment and they will not be included in the electoral roll.

STATUTE – 204

Any graduate of this University of not less than five years' standing or any Post-Graduate (**including M.Phil and Ph.D.**) of the Maharaja Sayajirao University of Baroda not less than three years' standing shall be entitled to have his/her name enrolled in the electoral roll of Registered Graduates of the M.S. University of Baroda on payment of the prescribed fee and **on applying** at least 120 clear days before the date of election **by online application or as per notified mode of the application as decided by the Registrar, MSU from time to time, provided applicant :**

1. Uploads his/her scanned self attested degree certificate.
2. Uploads recent passport size photograph and specimen signature.

The applicant shall clearly specify in the application **the name** of Faculty of (Arts, Science, Education and Psychology, Commerce, Management Studies, Medicine, Technology and Engineering, Law, Fine Arts, Performing Arts, Family and Community Sciences, Journalism and Communication, Social Work or Pharmacy as the case may be) in which the **applicant** desires to be registered for the purpose of the election. A person can register his/her name for this purpose only in one faculty and if the intention in this respect is not found clear from the information given in the form, the application will be rejected. If the **applicant** has applied for more than one faculties than his/her application for both the faculties will be rejected.

Eligibility for registration in Faculty of The Maharaja Sayajirao University of Baroda:

The applicant shall not be considered eligible to register himself/herself in a faculty for which he/she has not obtained degree from this University.

THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA VADODARA



NOTIFICATION

No.ADM/Senate/ 172021 / 2

Dated : 1st July, 2021

Sub : Inviting application for the Renewal of Registration from the Registered Graduates as per the provision of Statute 205 who are already enrolled as Registered Graduates at the time of last general election to the Senate held in January, 2017.

It is hereby notified for information to all the concerned that Graduates of other than The Maharaja Sayajirao University of Baroda shall be required to renew his/her registration who are already enrolled as Registered Graduates under the provision of Statutes 205 at the time of general election to the Senate held in January, 2017. Accordingly, all are required to renew his/her registration as per the provision of amended Statute 206 (**Please Refer Appendix-B**), for the purpose of holding general election to the Senate of the Registered Graduate Constituency under Section 18 (1) – Class II (A) (iv) of the Maharaja Sayajirao University of Baroda Act, which is scheduled to be held on **Sunday, 19th December, 2021.**

The desirous Graduates or Post-Graduates who seek to enroll as 'Registered Graduates' shall be required to fill in and submit online application form for registration at The Maharaja Sayajirao University of Baroda website: "www.msubaroda.ac.in" by making online payment of prescribed fees of **Rs.50/- for Renewal of Registration who are already enrolled as Registered Graduates at the time of last general election to the Senate held in January, 2017 and Rs.100/- for fresh Registration** to be paid either through online by Debit Card /Credit Card or Offline mode. In case of Offline mode, a Registered Graduate has to bring the print out of the pre payment challan downloaded from Registered Graduate Information System (RGIS) portal which is to be submitted with cash of **Rs.50/- for Renewal of Registration** of Registered Graduates and **Rs.100/- for fresh Registration** in the Accounts Section of the University Office on or before 18.8.2021 between 11.30 a.m. to 4.00 p.m. except recess hours on the working days. **The last date of submitting online application form for Registration of Graduates under Registered Graduates constituency is fixed as 20.8.2021.**

Only those names in the Electoral Roll of The Maharaja Sayajirao University of Baroda will be included whose application forms for registration shall be found valid and Electoral Roll shall be published for General Election of the Senate to be held on **Sunday, 19th December, 2021.**

The existing Registered Graduates or Post Graduates (including M.Phil and Ph.D.), if fails to renew his or her registration through online application on or before **20.8.2021** in such case he/she shall be considered to be **ceased** from enrollment and his/her name shall not be included in the Electoral Roll. The Electoral Roll thus prepared shall remain valid in case of need if any for holding Bye-Election as per provision of the Maharaja Sayajirao University of Baroda Act, 1949 as the case may be.

The Registered Graduate under S.205 (Copy enclosed) shall be mandatorily require to upload scanned copy of following documents :

- (i) Upload scanned self attested Degree Certificate.
- (ii) Upload scanned recent passport sized photograph and specimen signature.
- (iii) Upload scanned original of any of the following documents by way of evidence of his or her having resided in the University Area for not less than 180 days before the Date of Receipt of application :
 - (i) Driving License (ii) Voter ID (iii) Electricity Bill (iv) Ration Card (v) Telephone Bill (vi) Passport (vii) Adhar Card (viii) Property Tax Receipt (ix) In case a person is residing on rental basis he/ she has to upload Notarized Rent Agreement / Leave and License Agreement on Rs. 300/- non judicial stamp paper or the same has to be franking by the authorized bank for the same amount having effective date on or before 180 days from the date of application (x) Bank Pass Book having address details (xi) Such other documents as prescribed by the Government.

- (iv) **Upload scanned original self declaration** that, his/her name has not been registered as a graduate in any other statutory Indian University or recognized Foreign University. **In case of auto registration as a registered graduate in other University or in recognized Foreign University without consent/ application of the concerned candidate, in this case candidate will be allowed to register his/her name as a registered graduate in this University.**

He or She shall clearly specify in the online application for Registration, the Name of Faculty of (Arts, Science, Education and Psychology, Commerce, Management Studies, Medicine, Technology and Engineering, Law, Fine Arts, Performing Arts, Family and Community Sciences, Journalism and Communication, Social Work or Pharmacy as the case may be) in which he or she desires to be registered for the purpose of election. A person can register his or her name for this purpose only in one Faculty and if the intention in this respect is not found clear from the information given in the form, the application will be rejected. (Format of self declaration is enclosed.)



(DR.K.M. CHUDASAMA)
REGISTRAR (OFFG.)

UPLOAD SCANNED ORIGINAL SELF DECLARATION

I,.....aged adult. Residing ataffirm and state on oath that my name has not been registered with my consent as graduate in any other statutory Indian University of Gujarat or any other statutory Indian University or recognized Foreign University as defined before the date of this application for the enrollment as registered graduates as required under the provision of S. 205 of the Maharaja Sayajirao University of Baroda.

Vadodara

Date :

.....

Signature

.....

Name of the applicant

NOTE : All eligible who wish to Register themselves as Registered Graduates are requested to Register themselves well in advance to avoid the rush in last days of the Registration, as University Authority provide 49 days for the same. All are hereby informed that during the aforesaid Registration procedure University Authority will not be responsible for the technical error/ fault i.e. delay in payment due to payment gateway technical error, failed to register themselves due to any poor network connectivity, Payment not received in due time due to technical error etc.

STATUTE 206 :

The graduates or post graduate (including M.Phil and Ph.D.) enrolled under the provision of statute 204 and 205 as registered graduate shall have to get themselves renewed at the time of general elections to the Senate from the registered graduates constituency as per the provision of section 18 (1) –Class-II-(A) (iv). The University shall issue, 120 clear days before the date of election a notification to the registered graduates who are enrolled under Statute 204 and 205 requesting them to apply online or as per notified mode of the application decided by Registrar from time to time, during the time notified for renewal of enrollment as registered graduates in the University with prescribed fees, and on receipt of the application, the University will include their names in the electoral roll to be published for the next election provided applicant :

1. **Upload recent passport size photograph and specimen signature.**
2. **Upload scanned original of any of the following documents by way of evidence of his/her having resided in the University Area for not less than 180 days before the date of receipt of application :**
 - (i) Driving License (ii) Voter ID (iii) Electricity Bill (iv) Ration Card (v) Telephone Bill (vi) Passport (vii) Adhar Card (viii) Property Tax Receipt (ix) In case a person is residing on rental basis he/ she has to upload Rent Agreement / Leave and License Agreement on Notarized Affidavit of Rs. 300/- on non judicial stamp paper or the same has to be franking by the authorized bank for the same amount having effective date on or before 180 days from the date of application (x) Bank Pass Book having address details (xi) Such other documents as prescribed by the Government.

The graduates or Post graduate (including M.Phil and Ph.D.) registered under S.205 shall also upload scanned one of the above stated document along with his/her application by way of evidence of his/her having resided in the University Area for not less than 180 days before the date of receipt of application.

The registered graduates or Post graduate (including M.Phil and Ph.D.) who are already enrolled and who do not apply for renewal before the date specified in the notification issued to them will cease from the enrolment and they will not be included in the electoral roll.

STATUTE 205

Any graduate of any other statutory Indian University or recognized foreign University of not less than **five** years' standing or any Post-Graduate (**including M.Phil and Ph.D.**) of not less than **three** years' standing, shall be entitled to have his/her name enrolled in the Electoral roll of registered graduates of the University on payment of the prescribed **fee and on applying online or as per notified mode of the application decided by Registrar from time to time** at least 120 clear days before the date fixed for the election provided he/she **ordinarily resides within the University area and the applicant uploads :**

- (i) **Upload scanned self attested degree certificate.**
- (ii) **Upload a recent passport size photograph and specimen signature.**
- (iii) **Upload scanned original of any of the following documents by way of evidence of his/her having resided in the University Area for not less than 180 days before the date of receipt of application :**
 - (i) Driving License (ii) Voter ID (iii) Electricity Bill (iv) Ration Card (v) Telephone Bill (vi) Passport (vii) Adhar Card (viii) Property Tax Receipt (ix) In case a person is residing on rental basis he/ she has to upload Notarized Rent Agreement / Leave and License Agreement on Rs. 300/- non judicial stamp paper or the same has to be franking by the authorized bank for the same amount having effective date on or before 180 days from the date of application (x) Bank Passbook having address details (xi) Such other documents as prescribed by the Government.

- (iv) **Upload scanned original self declaration** that, his/her name has not been registered as a graduate in any other statutory Indian University or recognized Foreign University. **In case of auto registration as a registered graduate in other University or in recognized Foreign University without consent/ application of the concerned candidate, in this case candidate will be allowed to register his/her name as a registered graduate in this University.**

He/She shall clearly specify in the application, the Name of Faculty of (Arts, Science, Education and Psychology, Commerce, Management Studies, Medicine, Technology and Engineering, Law, Fine Arts, Performing Arts, Family and Community Sciences, Journalism and Communication, Social Work or Pharmacy as the case may be) in which he/she desires to be registered for the purpose of election. A person can register his/her name for this purpose only in one Faculty and if the intention in this respect is not found clear from the information given in the form, the application will be rejected.

SELF DECLARATION ABOUT NOT REGISTERED IN ANY OTHER UNIVERSITY

I,.....aged adult. Residing at
affirm and state on oath that my name has not been registered with my consent as graduate in any other statutory Indian University of Gujarat or any other statutory Indian university or recognized Foreign University as defined before the date of this application for the enrollment as registered graduates as required under the provision of S. 205 of the Maharaja Sayajirao University of Baroda.

Vadodara
Date :

.....
Signature

.....
Name of the applicant